

DEPARTMENT OF PHYSIOLOGY & BIOPHYSICS
POSTER PRINTING REQUEST

Date/Time Poster is needed_____

Requestor's Name_____

Phone_____E-mail_____

PI's Name_____

Department_____

Number of Posters Printed_____@_____

Number of Poster storage tubes_____@ \$5.00 each

Total charges_____

SPEEDTYPE NUMBER TO BE CHARGED_____

Signature of Department Administrator Date

Phone Location Code

Posters are \$75 each. **The Department can accept cash or checks made payable to "Case Western Reserve University" for payment.** Unfortunately, we are not set up to accept credit or debit cards or other forms of electronic or wireless payment.

Please thoroughly ensure that the content of your poster is correct (reprints require an additional charge) and indicate the desired size for the poster to be printed. We have print papers that are either 36 inches or 42 inches in height that cannot be modified. There is no limit on the width of the poster.

Acceptable formats are a PowerPoint slide (Windows only) or a pdf. Mac, Google, Illustrator, Keynote, or any other application documents cannot be accepted.

Poster storage tubes are \$5.00.

Contact: dpb-posters@case.edu